

# Brownsville Community Gardens Guidelines 2010

The Brownsville Community Gardens, (BCG), is committed to sustainable organic gardening practices. Our mission is to promote local food production and consumption to improve nutrition, fight hunger, and provide a Community Garden Site that facilitates sustainable gardening practices for the growing needs of our community.

**The BCG is located on ‘School Zone’ property; all Central Linn School District ‘codes of conduct’ apply. ‘School Zone’: NO Weapons, Drugs, Alcohol, or Tobacco.**

**Gardening Hours: 7 am to dusk. 7 days a week.**

**Plot assignments** are by availability and crop needs. Within those limits, plots are assigned on a first come, first choice basis, previous lease holders having first option on their previous plot until March 1<sup>st</sup>. **Returning gardeners must notify the BCG Site Manager of intent to release plot by February 15<sup>th</sup>.**

**Plots are leased annually: February 1<sup>st</sup> to December 31<sup>st</sup>.**

**Amenities:** Garden plots have water faucets for each individual garden. Water mains will be ‘shut-off’ for the winter months (Nov. thru Mar.), to prevent freeze damage to our water system.

**Requirements:** Applications, Guidelines, and Release/Waiver are to be filled out, signed and submitted to Site Manager prior to plot assignment for first time gardeners and by March 1st for returning gardeners.

**Garden lease holders agree to volunteer four (4) hours per month of the contracted lease.** This includes assigned activities by Site Manager to maintain the BCG site, assist with the Community Vegetable Garden, or the 'Free Fresh Produce' program with regard to physical ability or limitations. **Any Gardener that can not perform their volunteer 4-hours per month of contracted lease must submit a REQUEST WAIVER in writing to the Site Manager and BCG Liaison for approval of ‘special circumstance’.** Gardeners are to submit monthly hrs./task preformed to Site Manager, via e-mail or written volunteer log, for tracking in-kind donations.

**Plots must be reasonably maintained.** Plots shall be weeded, watered, cleaned out, composted and either mulched or cover-cropped at the end of the season. **Failure to actively maintain plots or participate in required activities (Spring and Fall Work Parties) may result in a forfeit of use, without refund and the possibility of no future lease. Notification of ‘non-compliance’ will be conveyed via application contact information preference. Gardeners will have two weeks to comply prior to BCG action. Our BCG 'School Site' must be maintained in compliance with our CLSD agreement.**

**ALERT and/or Enforcement Notification: Urgent attention required; Site Manager will ‘FLAG TAG’ water faucet with orange tape. This is a 72 hr. Notice. Contact the Site Manager ASAP.**

**Tobacco Free Site; NO SMOKING on site.** Tobacco users are reminded to please sterilize their hands to prevent *Tobacco Mosaic Disease* which can spread by contact to a variety of plants and other gardens.

**Be water-wise. Water conservation is our priority.** Wasteful use could result in higher user fees! No overhead watering/sprinkles; **DRIP IRRIGATION, SOAKER HOSES, or HAND WATER ONLY.** **Water allotment is 1 hr. per plot/per day.** Watering schedule will be set by Site Manager to effectively rotate usage and pressure reductions. Timers with 'Rain Delays' are recommended.

**Water waste; broken timers, hose and equipment leaks are to be repaired ASAP. Please report leaks and blow-outs to Site Manager and Shut-Off faucet immediately. Site manager will 'flag-tag' the faucet with orange tape and notify to the leaseholder to assess damage and repair. THIS IS A 72 HR. NOTICE. FAUCET WILL REMAIN OFF UNTIL REPAIRS ARE COMPLETE.**

**Disease and Pest Control are essential to the health and continued productive use of the gardens.**

A variety of plant diseases and crop damaging pests can quickly put all of the gardens 'at risk' as many diseases can be spread by contact, wind, and pest movement, as well as weather conditions that promote disease. Therefore, **any acute outbreak that puts the gardens 'at risk'** (ie., Blight, Rust, Cucumber Beetle out-break, etc.), **must be addressed immediately with appropriate action.** The leaseholder is responsible for taking appropriate remedies when he/she becomes aware of an 'at risk' condition. He/she may seek advice from the Site Manager but can not expect the manager to do the work or the BCG to bear the cost. **If the 'at risk' condition is not 'sufficiently abated' within one (1) week of notification, the Site Manager has absolute authority to remove all of the affected plants/debris and may declare the leaseholder Non-Compliant and the leased plot Forfeit. BCG reimbursement costs may apply.**

**Sale of harvested produce** is limited to leased plots. Harvests from Demonstration Gardens and the Community Vegetable Garden are distributed to low income programs like Sharing Hands, Senior Meals, 'Free Fresh Produce' Program, the CLSD School Lunch program or other CFA non-profit programs.

**Species on the invasive/noxious weed list are not allowed to be planted. Check with Site Manager.**

**Weeds and non-invasive, "compostable" debris are to be placed on the compost pile and covered with straw.** [\*Exclude crack grass, bindweed etc. to be removed from site and/or put in the trash can]

**Tools and equipment are to be reasonably maintained and put away and/or locked-up.**

**Keep area clean and hazard free;** remove all trash and work safely with tools, sharp side down, keeping walkways clear of hazardous conditions.

**Respect other gardeners and their plots.** Keep garden growth, debris, dirt/mud, tools and equipment out of or off of common areas, walkways, grass and parking lots.

**NO TILL SITE.** Due to site conditions tilling of native soil is prohibited. Once your plot is developed with a 1' (one foot) raised amended bed, tilling to turn in cover crops and soil amendments may be done with prior notification and permission from the BCG Site Manager.

**Pets are not allowed on site; Health and Safety Code Compliance.**

**Accidental damage must be reported to the BCG Site Manager ASAP;** for approved remedy and repair. Individuals will be responsible for accidental damage and/or repair costs.

**Secure your valuables.** Sponsoring organizations are not responsible for loss, theft, or damage/mishap on the grounds or parking area.

**Parking:** Please park at the east end of the parking lot, keeping the road way open and not interfering with school bus movement or parking.

**In case of emergency or hazardous condition contact:**

- **BCG Site Manager; Anne Stein at 466-5081, e-mail; [scottanne@proaxis.com](mailto:scottanne@proaxis.com)**
- **Central Linn School District at 466-3105, or the City of Brownsville at 466-5666.**
- **Applications, Guidelines, and Release/Waivers are available on-line at [www.gocfa.org](http://www.gocfa.org), as well as additional information, opportunities and resources provided by the Calapooia Food Alliance.**

**The Brownsville Community Gardens are a division of the Calapooia Food Alliance.**

Brownsville Community Gardens  
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(Behind the CLSD Administration Building)  
Brownsville, Oregon 97327

**Come Grow With Us !**